



## *user guide*

Accessing and using MyEDeQUAL learning platform



**Sign Up**

**Using MyEDeQUAL**

**Technology Troubleshooting**

# Creating an Account



Visit

<http://my.edequal.com>



1. Fill in the online form with all the information requested, click “Create Account” once you have completed the form.
2. A confirmation email will be sent to the email address you provided.
3. Click the verification link provided in the email you have received from EDeQUAL.
4. Your account is now ready! You can now sign in using the username and password you provided.





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# Taking a Diagnostic Assessment

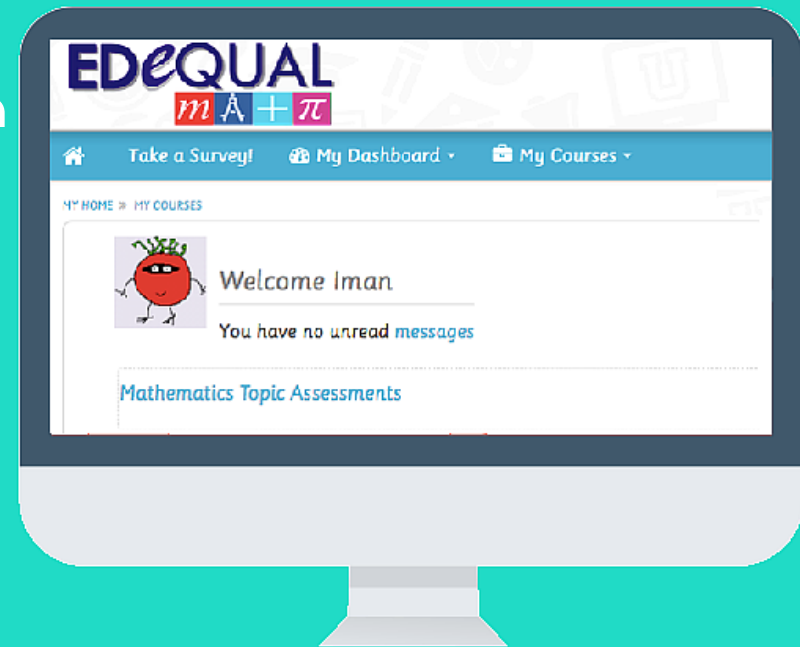
After you login you can choose from two types of assessments:

## Mathematics Topic Assessments:

These cover all the foundational topics in Math. These adaptive assessments will accurately determine your competency in each topic. You should take these to get a deep diagnostic of your Math competence.

## Mathematics Level Assessments:

These cover ten levels in Math from primary to O levels. Each level assessment covers a broad range of topics. You should take this to get an overall assessment of your Math competency level.

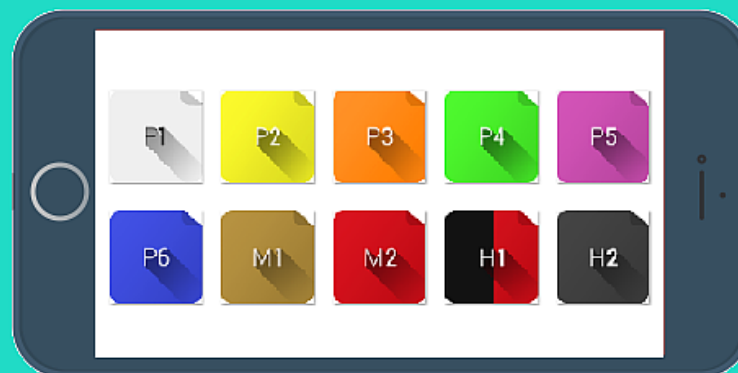


# Enrolling in a course

You can enrol in a level course or a customised course according to your need:

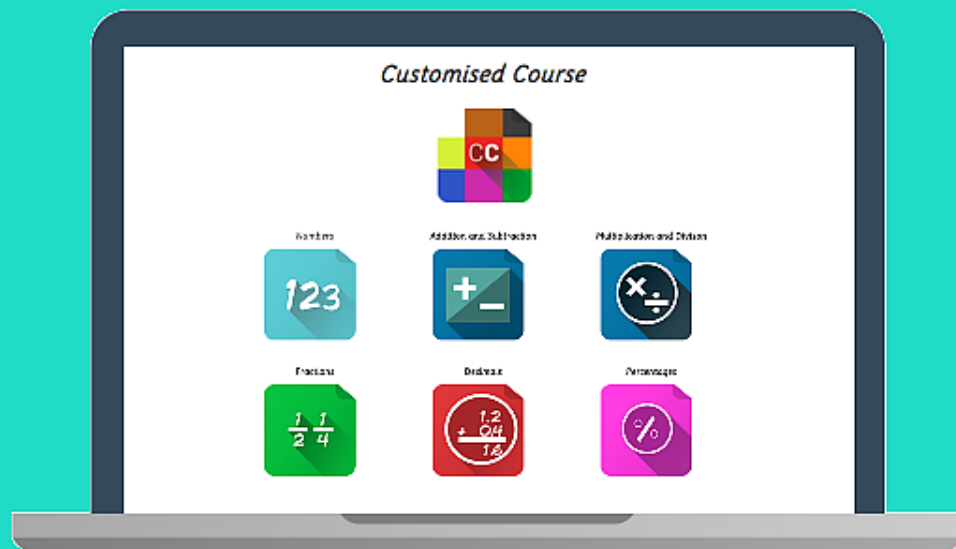
## Level Course:

Ten course levels are offered, from P1 to H2. Each course level has a range of topics that are covered progressively.



## Customised Course:

A course can be created for you based on your particular need. It is accessed by clicking Customised Course. Topics across different course levels may be assigned to you.

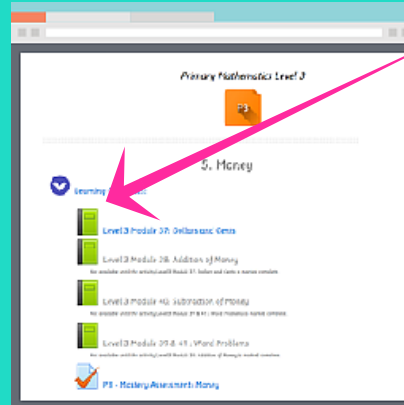


# Finding Learning Material



## Open a topic:

Click the topic that you need to work in.



## Open the first module:

Each topic is divided into modules, or sub-topics. Click on the first module to open it.

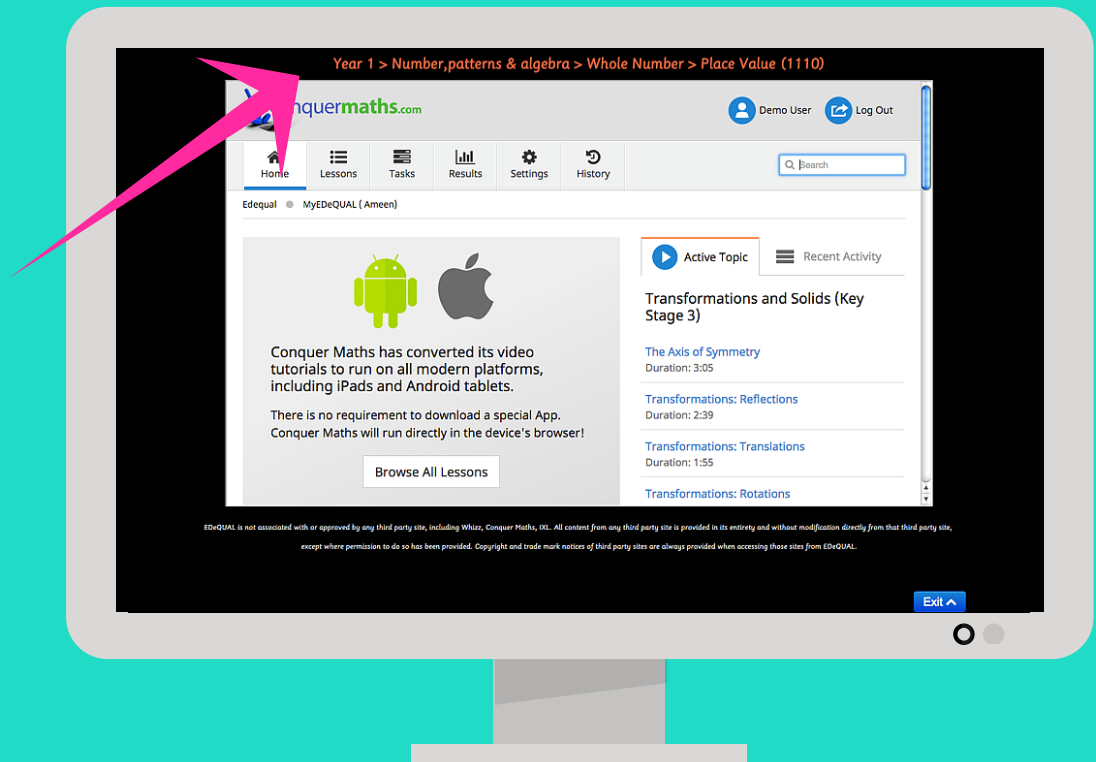
## Select the first item on the playlist:

Inside each module you will see a playlist of selected online materials. The first one is highlighted in red. You can click the play button to open this activity. You can click on any other item in the playlist and when it turns red you can play it.



# Learning 1

**Read the navigation bar:**  
When an online activity opens you will see orange writing on the top. This is the navigation guidance.



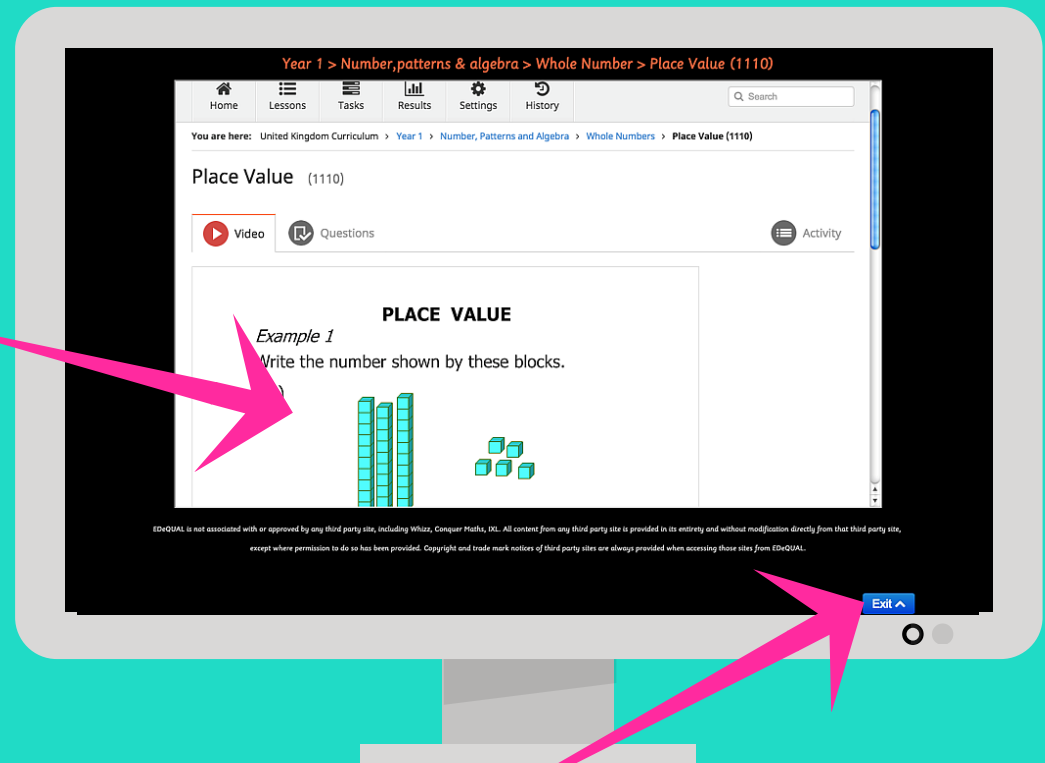
**Follow the navigation to find your activity:**  
Use the navigation guidance to find the relevant activity. Some sites will automatically open the correct activity, while others require you to navigate there.



# Learning 2

## Do the Activity:

Follow the guidance provided by the online activity. In some you will view a video explanation, while in others you will be asked to complete an exercise



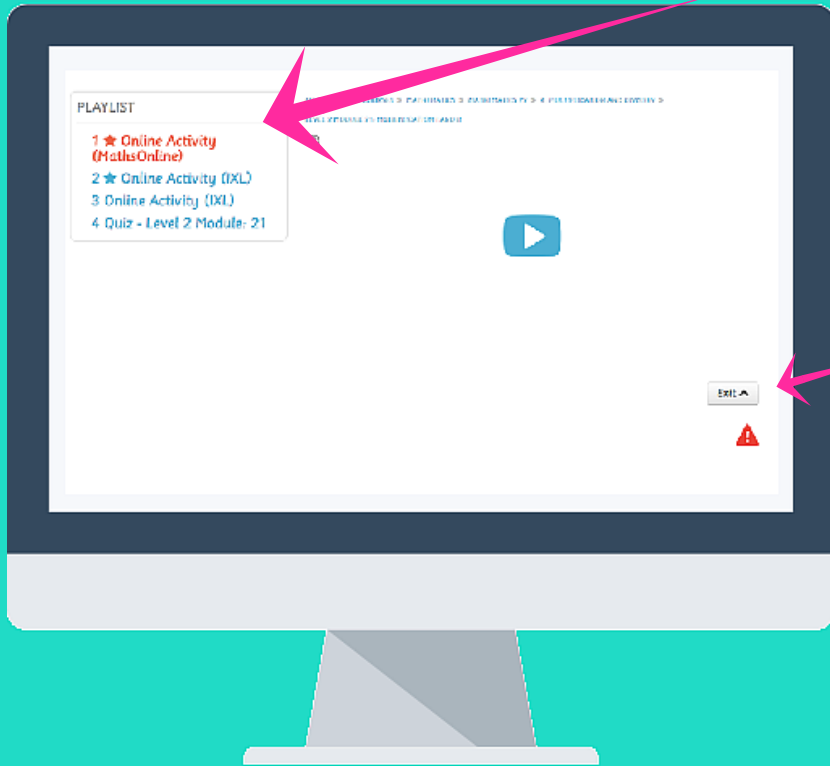
## Exit when complete:

When you have completed the activity you can click the blue Exit button on the bottom right side of your screen. This takes you back to your module contents page where you can go to the next activity on your playlist.

# Learning 3

## Complete the playlist:

Go through each of the online activities in the playlist. The most important ones are marked with a star.



## Exit the module:

After you have completed all the activities, you can exit the module by clicking Exit at the bottom right of your screen. This will take you to the topic contents page

## Check the box on the right of the module once complete:

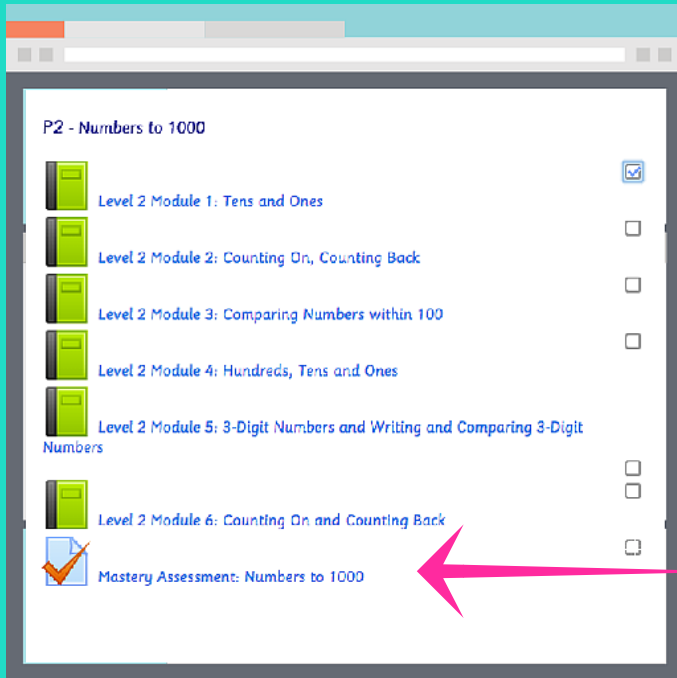
You can now click open the next module and start with the new playlist.



# Topic Mastery Assessment

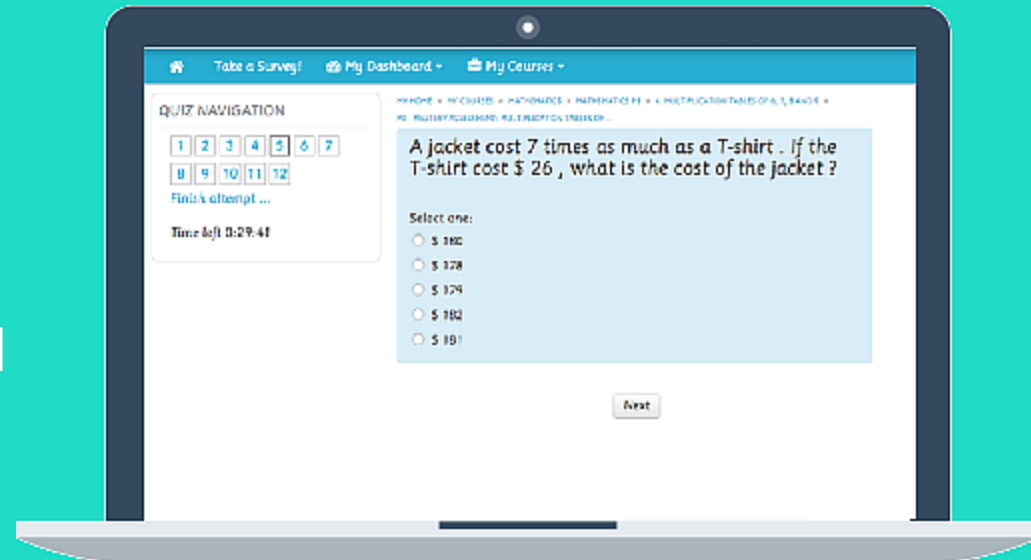
## Take a topic mastery assessment

At the end of each topic you will see a Mastery Assessment. This online assessment tests whether you have mastered the concepts in that topic. Click to open, and then click Attempt quiz now to start.



## Start the assessment

Each assessment is timed. Use paper and pencil to do your working, but answer the question online. When you have answered click Next to go to the next question.



# Interpreting Mastery Assessment Score



## 80% and above:

When you complete the assessment you will immediately get your score. If you score 80% or above you have mastered the topic and can move to the next topic. Your Mastery Assessment box is auto checked when you pass.



## 70% - 80%:

You almost passed, but need to give it another try. Review the guidance note to decide if you need more practice in this topic.



## Below 70%:

You may need more work on the topic. The score report will guide you on what you need to do next, based on the questions you got wrong. You can review your score report and then read the guidance "What to do next" to work on areas of need in particular modules.



## Other features on your page

### COURSE ASSESSMENT SUMMARY



Summary view of your progress on topic Mastery Assessments. Green is passed, Red is not passed, Blue is not attempted



Level 2 Discussion Forum

Post your comments or respond to others' comments in the same course level



My Report

Click to get a detailed view of all the Mastery Assessments you have taken

### NOTES



View Notes



Add Notes

Add notes directly on your page and access them online when you are logged in

### BOOKMARK



Resume



Bookmark

You can bookmark to save your progress. When you login again you will automatically resume from where you left off

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# How to Access

**To access MyEDeQUAL on your computer all you need is an active internet connection and a computer.**

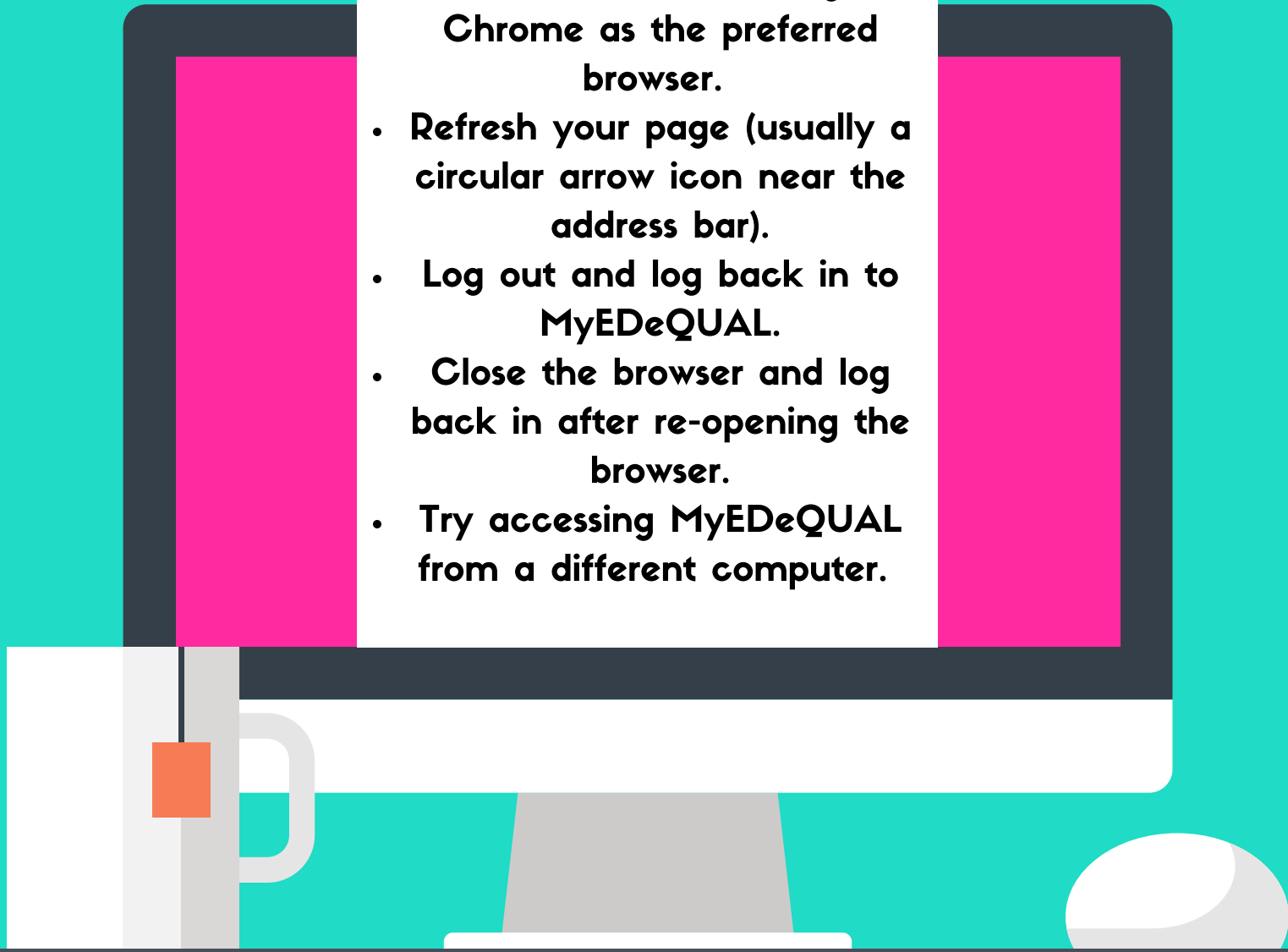
**You can go to <http://my.edequal.com> and login with your username and password. Alternatively you can find the MyEDeQUAL app on Chrome.**



available in the  
chrome web store

# Access Problems?

- Ensure that you are using the latest version of a browser.
- We recommend Google Chrome as the preferred browser.
- Refresh your page (usually a circular arrow icon near the address bar).
- Log out and log back in to MyEDeQUAL.
- Close the browser and log back in after re-opening the browser.
- Try accessing MyEDeQUAL from a different computer.



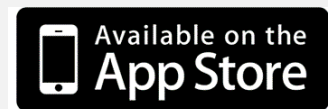


# Accessing MyEDeQUAL on a Tablet

EDeQUAL uses third party sites which may need flash. Since iOS and Android tablets are not flash enabled, you will need to download the Puffin Academy, which is a free app, on your tablet devices to access MyEDeQUAL. You can go to the Puffin browser website and download Puffin Academy.



Once downloaded you can search for EDeQUAL in Puffin Academy and instal for one-click access



# Reporting a Problem!

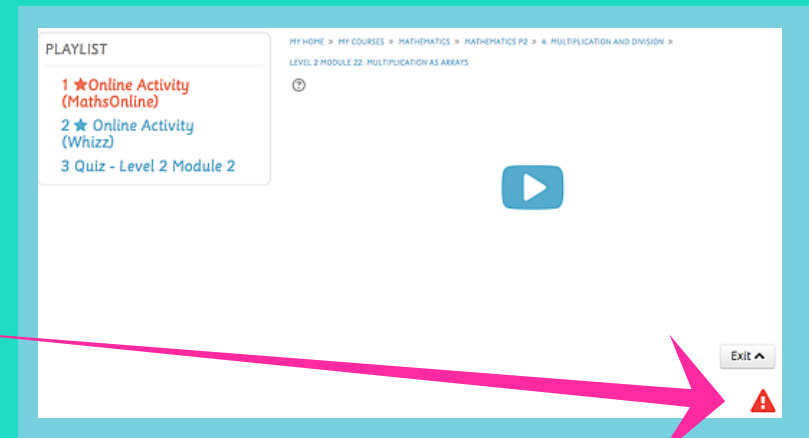


## EDeQUAL under maintenance

If you see an error stating 'Website not available' or 'Upgrade going on' please wait for the maintenance period to end. Usually the site should be back up within 1 hour

## Link to playlist activity doesn't work

Click the red hazard sign to report the activity to EDeQUAL.



## Other Issues

If you have any other technical problems, you can submit a ticket by clicking the “?” icon on the right of your screen and sending us a message. We will investigate the issue and respond to you.

